		7	ГΙМ	ΙE	AS	SE	SSN	ИΕΙ	NT
TIME INVENTORY	Р	RIOF	RITY L	EVE	L		TIME	ION	
On what and with whom do you currently spend time on a regular basis? And, what would you like to add to your schedule? Scratch out what does not apply to you. In spaces provided, add anything else you wish to include.	Very Important	Important	Somewhat Important	Minor Importance	Not Important	Appropriate Amount of Time Need Minor Time Adjustment Need Major Time		Need Major Time Adjustment	GOAL Be specific.
Spiritual*									
Prayer									
Bible Reading/Study									
Worship									
Ministry/Service									
Fellowship									
Family / Friends**									
Spouse									
Children									
Spouse & Children (Family Time)									
Other Family Members									
Friends									
Child Care***									
Feeding									
Packing Lunches									
Bath Time									
Dressing									
Bedtime Routine									
Homework Assistance									
Transportation to / from School									
Transportation to / from Activities									
Self Care									
Meals / Nutrition									
Bathing / Dressing / Appearance									
Sleep									
Exercise									
Personal Development / Education									
					1			<u> </u>	

^{*} Time set aside specifically for these purposes (although some of the items listed are not limited to time slots)

^{**} For planned time together, such as a "date night" with spouse, children's ballgame, a weekly "family time", or a once-a-month dinner with friends

^{***} Only include routine child care responsibilities

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TIME INIVENITORY	PRIORITY LEVEL			TIME					
TIME INVENTORY On what and with whom do you currently						EVA	LUAT	ION	
spend time on a regular basis? And, what would you like to add to your schedule? Scratch out what does not apply to you. In spaces provided, add anything else you wish to include.	Very Important	Important	Somewhat Important	Minor Importance	Not Important	Appropriate Amount of Time	Need Minor Time Adjustment	Need Major Time Adjustment	GOAL Be specific.
Career									
Career (or Primary Career)									
Additional Job(s)									
Household Responsibilities									
Housecleaning									
Grocery Shopping									
Meal Preparation / Clean-Up									
Laundry									
Paperwork / Bill Paying									
Lawn and Garden									
Auto Care									
Pet Care									
Pastimes									
Hobbies / Leisure / Sports									
Computer									
Television									
Phone									
Reading									
Clubs / Organizations (Specify)									
Oldb37 Olganization3 (Openly)									
Other (Specify)									

 $[\]hbox{@\,}2007$ and 2014 Vicki Lynn Gordy. Duplication permitted for personal use only.

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BUDGET

FINANCIAL GOALS										
THIS YEAR										
NEXT FIVE YEARS										
LONG TERM										

	INCOME													
SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
TOTALS														

	GIVING													
DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC		
TOTALS														

	SAVINGS													
DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC		
TOTALS														

	BILLS												
DUE	PAYEE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC
	TOTALS												

LIVING EXPENSES														
Monthly Amount	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC		
(Average Amount: \$)														
Amount Withdrawn or Transferred														
Amount Remaining														

BILLS WORKSHEET MONTH (OR MONTHS) PAYMENT IS DUE															
									THS)	PAYI					
DATE DUE	PAYABLE TO: (and account # if applicable)	PAYMENT AMOUNT	A L L	JAN	F E B	M A R	A P R	M A Y	JUN	J	A U G	S E P	0 C T	N O V	D E C

HOMEOWNER'S RECORD

	Date	Amount
Purchase Price of Home		
Closing Costs		
TOTAL (ORIGINAL COST OF HOME)		
CASUALTY LOSSES	Dete	A
Description	Date	Amount
INSURANCE REIMBURSEMENTS FOR CASUALTY LOSSES		
Description	Date	Amount
HOME IMPROVEMENTS		
Description	Date	Amount

INFORMATION FOR EXECUTOR / EXECUTRIX OF:

	N	lame	Address						
Executor / Executrix									
Clergy / Church									
Cemetery									
Attorney									
Accountant									
LOCATION C	OF:								
Safe Deposit Box			Pension Records						
Birth Certificate			Mortgages & Notes						
Marriage Certificate			Tax Records						
Military Records			Business Records						
Citizenship Records			Other:						
Last Will & Testament									
Cemetery Deed									
Insurance Policies									
INSTRUCTIO	NS:								
Location of Wake / Funera	al								
Participation		☐ Fraternal ☐ Mili	itary						
Flag		☐ Yes (Return to:) 🗆	No					
Music									
Flowers / Contributions									
Clothing / Wedding Ring /	/ Jewelry								
Casket		☐ Metal☐ Wood☐ Open☐ Closed	☐ Fiberglass (Color: I)					
Burial Preference		☐ Mausoleum ☐ L If no cemetery deed,	_awn Crypt ☐ Ground Space desired location:	e ☐ Cremation Nich	e				
Memorial		☐ Bronze ☐ Gran							
Inscription / Emblem									
Other Special Instructions	 S:								
		Signatu	re	Date					

STAPLES LIST

BAKED GOODS	BEVERAGES	CONDIMENTS, PICKLES,
□ Bagels	□ Water	SALAD DRESSINGS
☐ Bread	□ Coffee	☐ Jelly / Jam
☐ Buns (Hamburger)	☐ Fruit Drinks	☐ Ketchup
☐ Buns (Hot Dog)	☐ Fruit Juices	☐ Mayonnaise
☐ Dinner Rolls	☐ Powdered Drink Mixes	☐ Mustard (Dijon)
☐ English Muffins	☐ Sodas	☐ Mustard (Regular)
	☐ Tea	□ Pickles
	_	□ Relish
		☐ Salad Dressing / Specify:
BAKING NEEDS,		o
SPICES, HERBS,	CANNED GOODS	
SEASONINGS	(Fish, Fruit, Meat, Vegetables, Soup)	
☐ Allspice	Specify:	☐ Vinegar
☐ Baking Powder	_	
☐ Baking Soda		
□ Basil		_
☐ Bay Leaf		
☐ Biscuit Mix		COOKING OILS
☐ Black Pepper		☐ Canola Oil
☐ Bouillon		☐ Corn Oil
☐ Celery Seed		□ Olive Oil
☐ Chili Powder		☐ Peanut Oil
☐ Cinnamon		☐ Vegetable Oil
☐ Cloves	CEREALS (HOT/COLD)	
☐ Corn Syrup		
☐ Cornmeal	Specify:	
	_	
☐ Cornstarch		DAIRY
☐ Cornstarch☐ Dill		
		□ Butter
☐ Dill		☐ Butter☐ Cheese / Specify:
☐ Dill☐ Flour (All-Purpose)		☐ Butter ☐ Cheese / Specify:
☐ Dill ☐ Flour (All-Purpose) ☐ Flour (Self-Rising) ☐ Garlic Powder ☐ Honey		☐ Butter ☐ Cheese / Specify: ☐
☐ Dill ☐ Flour (All-Purpose) ☐ Flour (Self-Rising) ☐ Garlic Powder	CLEANING &	□ Butter □ Cheese / Specify: □
☐ Dill ☐ Flour (All-Purpose) ☐ Flour (Self-Rising) ☐ Garlic Powder ☐ Honey		□ Butter □ Cheese / Specify: □
 □ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg 	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary	CLEANING & LAUNDRY PRODUCTS	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ Eggs □ Margarine (Squeeze)
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Bleach	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ Eggs □ Margarine (Squeeze) □ Margarine (Stick)
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Carpet Cleaner	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown)	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Carpet Cleaner Carpet Cleaner	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated)	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Carpet Cleaner Carpet Cleaner Dish Soap Dishwashing Detergent	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered)	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Carpet Cleaner Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Carpet Cleaner Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner	Butter Cheese / Specify:
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner	Butter Cheese / Specify: Graph of the series of the serie
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Shine/Wax Furniture Polish	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner	Butter Cheese / Specify: Graph of the series of the serie
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract □ Worcestershire Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner Laundry Detergent	□ Butter □ Cheese / Specify: □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract □ Worcestershire Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner Laundry Detergent Metal Polish	Butter Cheese / Specify: Cheese / Specify: Cheese / Specify: Che
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract □ Worcestershire Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner Laundry Detergent Metal Polish Non-Abrasive Cleaner	Butter Cheese / Specify:
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract □ Worcestershire Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner Laundry Detergent Metal Polish Non-Abrasive Cleaner	Butter Cheese / Specify:
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract □ Worcestershire Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner Laundry Detergent Metal Polish Non-Abrasive Cleaner Oven Cleaner	Butter Cheese / Specify:
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract □ Worcestershire Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner Laundry Detergent Metal Polish Non-Abrasive Cleaner Oven Cleaner Powdered Cleanser	Butter Cheese / Specify:
□ Dill □ Flour (All-Purpose) □ Flour (Self-Rising) □ Garlic Powder □ Honey □ Nutmeg □ Oregano □ Paprika □ Rosemary □ Sage □ Salt □ Soy Sauce □ Sugar (Brown) □ Sugar (Granulated) □ Sugar (Powdered) □ Tabasco Sauce □ Tarragon □ Thyme □ Vanilla Extract □ Worcestershire Sauce	CLEANING & LAUNDRY PRODUCTS All-Purpose Cleaner Bathroom Cleaner Bleach Bleach Bleach Disinfectant Carpet Cleaner Dish Soap Dishwashing Detergent Fabric Softener Floor Cleaner Floor Cleaner Floor Shine/Wax Furniture Polish Glass / Window Cleaner Laundry Detergent Metal Polish Non-Abrasive Cleaner Oven Cleaner	Butter Cheese / Specify:

FOOD WRAP &	_	☐ Potatoes (Red)
PLASTIC BAGS	☐ First Aid Products / Specify:	☐ Potatoes (White)
D Alamaiaana Fail	_	☐ Tomatoes
☐ Aluminum Foil	-	_
☐ Bags (Food Storage)		
□ Bags (Freezer)	☐ Hair Products / Specify:	
☐ Bags (Sandwich)		SNACKS
☐ Freezer Wrap		01110110
☐ Plastic Wrap		Specify:
☐ Trash Bags (Kitchen)	☐ Make Up / Specify:	
☐ Trash Bags (Lawn)		_
☐ Wax Paper	<u> </u>	
		
	□ Non-Prescription	MISCELLANEOUS (FOOD
FRESH MEAT, FISH, SEAFOOD	Medications / Specify:	PRODUCTS)
& POULTRY	<u> </u>	☐ Baby Food
6	<u>_</u>	☐ Noodles
Specify:	<u> </u>	☐ Pasta
<u> </u>	☐ Nutritional Supplements	☐ Peanut Butter
	/ Specify:	☐ Rice
<u></u>		
<u> </u>	_	
	_	
	Prescription Medications	<u> </u>
FROZEN FOODS	/ Specify:	<u> </u>
(Desserts, Fish, Meat, Poultry, Vegetables)	_	<u> </u>
vegetables)	-	-
Specify:	_	MOOFIL ANEQUO (OTHER)
	☐ Razors/Razor Blades	MISCELLANEOUS (OTHER)
_	☐ Shaving Gel	☐ Air Conditioner Filter
_	☐ Toothpaste	☐ Batteries
_		☐ Camera Film
		☐ Greeting Cards
		☐ Grill Supplies
	PET FOOD & SUPPLIES	☐ Light Bulbs
PAPER PRODUCTS		☐ Masking Lape
	Specify:	☐ Masking Tape ☐ Office Supplies / Specify:
		☐ Office Supplies / Specify:
☐ Bathroom Tissue		☐ Office Supplies / Specify:
☐ Bathroom Tissue☐ Facial Tissue		☐ Office Supplies / Specify: ☐
☐ Bathroom Tissue ☐ Facial Tissue ☐ Napkins		☐ Office Supplies / Specify: ☐
☐ Bathroom Tissue ☐ Facial Tissue ☐ Napkins ☐ Paper Towels		☐ Office Supplies / Specify: ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels		☐ Office Supplies / Specify: ☐
☐ Bathroom Tissue ☐ Facial Tissue ☐ Napkins ☐ Paper Towels		☐ Office Supplies / Specify: ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels □	PRODUCE	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels	PRODUCE Apples	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels □	PRODUCE	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	PRODUCE Apples Avocados Bananas	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels □ □ □ □ □ □ □ □ □ □ Baby Products / Specify:	PRODUCE Apples Avocados Bananas Carrots	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □		☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	PRODUCE PRODUCE Apples Avocados Bananas Carrots Celery Garlic	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
□ Bathroom Tissue □ Facial Tissue □ Napkins □ Paper Towels □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	PRODUCE PRODUCE Apples Avocados Bananas Carrots Celery Garlic Green Onions	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
Bathroom Tissue Facial Tissue Napkins Paper Towels Baby Products / Specify: Baby Products / Specify:	PRODUCE PRODUCE Apples Avocados Bananas Carrots Celery Garlic Green Onions Green Peppers	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
Bathroom Tissue Facial Tissue Napkins Paper Towels Baby Products / Specify: Baby Products / Specify: Baby Products / Specify: Baby Products / Specify:	PRODUCE Apples Avocados Bananas Carrots Celery Garlic Green Onions Green Peppers Lemons	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
Bathroom Tissue Facial Tissue Napkins Paper Towels Baby Products / Specify: Baby Products / Specify: Baby Products / Specify: Daniel Bar Soap Dental Floss	PRODUCE PRODUCE Apples Avocados Bananas Carrots Celery Garlic Green Onions Green Peppers Lemons Lettuce	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
Bathroom Tissue Facial Tissue Napkins Paper Towels Baby Products / Specify: Baby Products / Specify: Baby Products / Specify: Dental Floss Deodorant	PRODUCE PRODUCE Apples Avocados Bananas Carrots Celery Garlic Green Onions Green Peppers Lemons Lettuce Mushrooms	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
Bathroom Tissue Facial Tissue Napkins Paper Towels Baby Products / Specify: Baby Products / Specify: Baby Products / Specify: Dental Floss Deodorant Feminine Products / Specify:	PRODUCE PRODUCE Apples Avocados Bananas Carrots Celery Garlic Green Onions Green Peppers Lemons Lettuce Mushrooms Onions	☐ Office Supplies / Specify: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
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	STAPLES/SHOPPING LIST				
PRODUCE	MEAT / FISH / POULTRY	DAIRY	OTHER FOOD & DRINK ITEMS	NON-FOOD ITEMS	
DELI	BAKERY	FROZEN FOODS			
		1110221110050			

CLUTTER CONTROL CHECKLIST			
TO BE ORGANIZED	CATEGORIES OF CONTENTS		

Chores

Name

CHORE	MON	TUE	WED	THU	FRI	SAT	SUN

HOUSEWORK CHART

EACH WEEK EVERY OTHER WEEK ONCE A MONTH - ONCE A YE	
Pick Up Out of Place Items Cutter Control Checklist (restore order in next room on rotation) Make Up Beds Collect and Put Out Trash Clean AirChen Clean Bathroom(s) Clean Bedroom(s) Clean Bedroom(s) Clean Detroin Rooms Sweep Mop Vacuum Floors Clean Citing Fans & Light Fixtures Clean Celing Fans & Light Fixtures Clean Over Clean Over Clean Selection Was Floors Wash Rugs Change Sheets Wash & Dry Clothes Put Away Cleaned Clothes Drop Off & Pick Up Dry Cleaning Iron Wash Shower Curtains Wash/Dry Clean Bedspreads & Comforters Wash/Dry Clean Bedspreads & Drapes	$N \mid D$
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Special Vacuuming Clear Unbalatory	
Clean Upholstery Shampoo/Steam Clean Carpets	
Snampoo/steam Clean Carpets	
Empty Refrigerator Drip Pan Clean Outside Windows	
Clean Outside Windows	
Clean Eaves & Gutters	
Lawn Care	
Garden Care	
Pool Care	
Wash & Clean Out Car(s)	